



PANHANDLE HEALTH DISTRICT

Healthy People in Healthy Communities

DISTRICT 1 BOARD OF HEALTH RETREAT
8500 N. ATLAS ROAD, HAYDEN, IDAHO 83835

October 28, 2010

Minutes

8500 N. ATLAS ROAD
HAYDEN, IDAHO 83835
www.phd1.idaho.gov

Board Members Present:

Marlow Thompson, Chairman
Allen Banks, Ph.D.
Jon Cantamessa
Walt Kirby
Cornel Rasor
Richard McLandress, M.D.

Members Absent:

Chris Beck, Vice Chairman

Staff Present:

Jeanne Bock
Lora Whalen
Mashelle Kenney

Others Present:

Jerry Mason, Attorney

Chairman Thompson called the Board of Health retreat to order at 11:10 a.m.

Current Status - Jeanne Bock

• **FY10 District Support to Programs by Category**

Ms. Bock reviewed the programs by category and the comparison of District 1 with the six other districts. District 1 compares closest with Districts 3 and 4. When the Health Districts divide state funds, the weighted factors are population and market value.

Overall, Full-time Equivalent (FTE) employees across all districts are down. At the end of FY 2010, District 1 had 124.91 FTEs. Staff currently code actual work performed to the programs they work in.

District programs are categorized as follows:

- Category 1: Programs that are mandated by Idaho Code such as sewage, solid waste, land development and food safety.
- Category 2: Core Public Health Programs supported with pass through funds or state contracts such as sexually transmitted diseases, immunizations, Pan Flu, Medical Reserve Corps, HIV/AIDS, etc.
- Category 3: Delegated contracts by other agencies, i.e., DEQ, DOH for programs such as the Idaho Child Care Program, tobacco prevention, Public Water Systems, Women's Health Check, etc.
- Category 4: Local Board of Health Option Programs are programs unique to each district, such as Home Health, mortgage surveys, school nursing, school kitchen inspections, day care inspections for cities with their own licensing, Susan G. Komen, etc.

▪ **Voluntary Public Health Accreditation Board 2011**

Ms. Bock explained that Health Districts can start the process for voluntary accreditation now and she reviewed some key items to start with, such as a community health assessment, a community health improvement plan and strategic planning. Ms. Bock explained that accreditation helps districts prepare for major events and institutionalizing services in all counties provides accountability and impacts on public health outcomes. The County Health Rankings outcomes may be a good focus for the Health Districts to start with. Also, accreditation may have an impact on future funding.

▪ **Electronic Medical Records (EMR)**

Health Districts have not been included in incentives to move to EMRs and would have to bear the cost of the transfer to an EMR system. In District 1, Home Health will be the biggest need for Medicare and insurance reimbursement. Penalties will be in place by 2014 for not transferring to EMRs.

Dr. McLandress explained that this will be a requirement for communities to be able to communicate. Medical offices will be able to transmit EMRs from office to office and to insurance companies. All EMRs are HIPAA controlled. Ms. Whalen will explore costs of EMR..

▪ **National Trends**

The Federally Qualified Health Clinics (FQHC) are getting a large amount of funding. Ms. Whalen is seeking partnerships with the FQHCs in the five northern counties.

Future Status - Lora Whalen and Board

Ms. Whalen reviewed the FY10 budgeted funds versus the actuals. She plans to evaluate trends and expenses, referrals, fees, etc. Ms. Whalen emphasized how customer service is very important to her and the value of practicing interpersonal skills in the delivery of regulatory enforcement.

Ms. Whalen will reinstate the District's Employee Orientation program for new employees as well as seasoned employees wanting more education on the District's programs.

Ideas the Board had for future public health awareness focused on Public Health Education, i.e. a homeowners guide on how to care for your septic system. The Board would like to see the health district educate the septic system owners on proper septic system maintenance.

At future Board meetings, agendas permitting, the Board would like to hear a five-minute presentation from employees in the Health district on the day in the life of their employment at PHD.

It was also suggested that PHD consider a regular article in the local newspapers and/or the Nickel's Worth, to have each division take turns spotlighting a program.

There being no further business, the retreat adjourned at 3:00 p.m. The next regular Board meeting is scheduled for Wednesday, November 3, 2010, immediately following the Legislative Update.



Marlow Thompson, Chairman 11/3/10
Date



Lora Whalen, Director and
Secretary to the Board 11/3/10
Date